

Notice for Directory Information/Opt out form

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Soda Springs Joint School District No. 150, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the Soda Springs Joint School District may disclose appropriately designated "**directory information**" **without written consent**, unless you have advised the District to the contrary in accordance with the District procedures. The primary purpose of directory information is to allow the Soda Springs Joint School District to include this type of information from your child's education records in certain school publications and on the school district website. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs;
- Sports activities sheets, such as for wrestling, showing weight and height of team members; and
- School District Website (**which will contain only student first name, grade level, picture and extracurricular activities the student is involved in**).

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Acts of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.¹

If you do not want Soda Springs School District to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by _____. The Soda Springs Joint School District has designated the following information as directory information:

- Student's name
- Participation in officially recognized activities and sports
- Address
- Telephone listing
- Weight and height of members of athletic teams
- Photograph
- Degrees, honors, and awards received
- Dates of attendance
- Grade level

I, _____, an adult student over the age of 18 years of age, or the parent or guardian of a student enrolled in Soda Springs Joint School District No. 150, **do not want identifying information regarding myself or my student** disclosed as directory information without my express consent.

Date

Signature of adult student/parent/guardian

If I do not sign and return this document prior to the deadline stated above, my student's directory information may be disclosed as explained above.

¹ These laws are: Section 9528 of the ESEA (20 U.S.C. 7908), as amended by the No Child Left Behind Act of 2001 (P.L. 107-110), the education bill, and 10 U.S.C. 503, as amended by Section 544, the National Defense Authorization Act for Fiscal Year 2002 (P.L. 107-107), the legislation that provides funding for the Nation's armed forces.